

**MINUTES OF MEETING
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY
AUGUST 21, 2025**

Chair Steve Fijalkowski called the meeting to order at 1:30 p.m. in the conference room of the Authority's Recycling Center Building and declared the existence of a quorum. Those present were Authority Board members, Mr. Steve Fijalkowski, Ms. Sharon Scott, Mr. Dwyn Taylor, and Mr. John Boyer. Mr. Barry Helms was absent. Also present were Mr. Alan Cummins, MRSWA Executive Director, Mr. Brandon Atkins from NRRA, and Ms. Kim Stafford, MRSWA Administrative Coordinator.

Consent items were reviewed. The agenda was corrected to show Thursday as the meeting date, not Tuesday. There were no changes made to the July 15, 2025, minutes. Mr. Cummins reported expenses were 1.1% below projections and there were no transfers made. He noted an invoice for a higher than usual water bill from Christiansburg due to a water leak. Mr. Cummins also mentioned an Eastern Controls invoice that was split between Administration and Recycling for repairs to the MSA control box. A Milliman invoice for \$4,000 was for the OPEB valuation report that is needed every year for the Authority audit. The July financials were presented for informational purposes. Mr. Taylor moved approval of the consent items. Mr. Boyer seconded the motion, which passed unanimously.

The Solid Waste and Recycling Tonnage Reports were reviewed. Mr. Cummins said solid waste tonnages in July totaled 8,231 tons. This is 512 tons more than last fiscal year. Mr. Cummins added that Meridian brought in 828 tons of municipal solid waste and 136 tons of construction debris.

Recycling tonnages in July were 515 tons, which is 3 tons more than last fiscal year. The monthly rejection rate was .07%. Mr. Cummins said single stream commodity pricing decreased again this month, down to \$68.17 per ton. He said he hopes the commodity market will stabilize soon, but there is no guarantee with the unknown of tariff impacts.

Revenues for July were discussed. Mr. Cummins stated revenues were 1.04% above projections. A \$69,869 transfer was made for the monthly front loader payment, new server, and replacement of 4 gas furnaces. The recycling profit loss report showed revenues exceeded expenses by \$21,503. Mr. Cummins said this is misleading because the RDS invoice was not received in July. The recycling position was \$30,705.

The TRC Interior Methane Detection Monitoring Agreement was reviewed. Mr. Cummins told the Board that TRC, formerly Draper Aden, would be monitoring the methane gas monitors located in the administration and recycling buildings. For the past 19 years Mr. Cummins has been monitoring and calibrating the methane monitoring system in the buildings. He had prior experience with this type of calibrating/monitoring, and it had also saved the Authority over \$40,000 in consulting fees. Mr. Cummins explained that it would be better to have a third party monitor the system, which would help take MRSWA out of the equation if any issues arise with the monitoring and calibration of the system. The purposed agreement was reviewed by Mr. Paul Jacobson, Authority Counsel. Mr. Taylor moved approval of the TRC

Interior Methane Detection Monitoring Agreement. Ms. Scott seconded the motion, which passed unanimously.

Next, Mr. Cummins asked if the December Board meeting could be moved to December 11 instead of December 18. The consensus was to allow this change.

An AI Recycling Discussion was held. Mr. Cummins updated the Board on an AI recycling field trip. He said he spoke with Joe Benedetto of RDS and Mr. Benedetto recommended a field trip to SPSA, instead of RDS. The RDS system utilizes some AI, but the SPSA system will be using a process that involves 100% AI. Unfortunately, the SPSA system is two years away from becoming operational. Mr. Cummins asked the Board if they would prefer to wait and go to SPSA once their system is completed. The SPSA system would be much more aligned with a system that could be utilized at MRSWA. The Board was fine with waiting until the SPSA system was completed.

Mr. Atkins gave the NRRRA report. He said NRRRA's HHW event was set for August 23 and there were still appointments available. He added that the next Board meeting would be on August 27.

There were no public comments.

There were no Board comments.

The next item on the agenda was a Closed Meeting. On motion of Ms. Scott, seconded by Mr. Taylor, the Board unanimously approved going into Closed Meeting to discuss Personnel Matters (Executive Director's Evaluation/Salary Update)– (pursuant to Virginia Code §2.2-3711 A.1) – discussion of assignment, appointment, promotion, performance, demotion, discipline, salary, or resignation of specific public officers, appointees, or employees of any public office. A roll call vote was taken to go into Closed Meeting. Mr. Boyer, Aye; Mr. Fijalkowski, Aye; Ms. Scott, Aye, and Mr. Taylor, Aye.

The Board then went into Closed Meeting. Mr. Boyer, Mr. Fijalkowski, Ms. Scott, and Mr. Taylor were present at the closed meeting. At the end of the Closed Meeting, Ms. Scott moved that the Board return to Open Meeting and Mr. Taylor seconded the motion. The motion to reconvene in Open Meeting was approved unanimously.

Next, all Board members present each individually approved the following certification resolution:

WHEREAS, the Board of the Montgomery Regional Solid Waste Authority convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of the Montgomery Regional Solid Waste Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Montgomery Regional Solid Waste Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Before the roll call vote was taken on this certification resolution Mr. Fijalkowski asked if there was any member of the Board who believed there was a departure from the requirements of number (1) or number (2) above, and no member made any such statement. A roll call vote was taken as follows to certify the resolution. Mr. Boyer, Aye; Mr. Fijalkowski, Aye; Ms. Scott, Aye, and Mr. Taylor, Aye. The certification resolution passed.

Once back in Open Meeting, Board members unanimously agreed that the next regular monthly meeting of the Authority Board would take place on September 18, 2025, at 1:30 pm at the Authority's Recycling Center Building conference room. There being no further business, the meeting was adjourned.

Accepted:

MRSWA Chair

Date

MRSWA Secretary