

MINUTES OF MEETING
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY
January 18, 2024

Vice Chair Sharon Scott called the meeting to order at 1:30 p.m. in the conference room of the Authority's Recycling Center Building and declared the existence of a quorum. Present were Authority Board members Ms. Sharon Scott, Mr. Barry Helms, and Mr. John Boyer, who participated by telephone. Mr. Steve Fijalkowski and Mr. Robert Broyden were absent. Also present were Mr. Alan Cummins, MRSWA Executive Director, Mr. Joe Levine, NRRRA Executive Director, and Ms. Kim Stafford, MRSWA Administrative Coordinator.

At this time Mr. Boyer explained why he could not attend the meeting. He was home sick. He requested approval to participate in the meeting and vote by telephone. Mr. Helms moved that Mr. Boyer be allowed to participate and vote during the meeting by telephone. Ms. Scott seconded the motion, which passed unanimously.

The Election of Board officers for 2024 was held. Mr. Cummins opened the floor for nominations for Board Chair. Ms. Scott nominated Mr. Fijalkowski and moved to elect him as Chair. Mr. Helms seconded the motion, which passed unanimously. Mr. Cummins opened the floor for nominations for Vice Chair. Mr. Helms nominated Ms. Scott and moved to elect her as Vice Chair. Mr. Boyer seconded the motion, which passed unanimously. Ms. Scott opened the floor for nominations for Secretary/Treasurer. Ms. Scott nominated Mr. Helms and moved to elect him as Secretary/Treasurer. Mr. Boyer seconded the motion, which passed unanimously.

The consent items were reviewed next. There were no changes to the agenda. The MRSWA Board minutes dated December 21, 2023, were reviewed. No changes were recommended, but Ms. Stafford updated Mr. Fijalkowski's title to Chair at the beginning of the minutes. This was done before the packet was emailed to Board members. Mr. Cummins reported expenses for December were 2.55% below projections, and there were no transfers. Mr. Cummins noted two invoices. An invoice from VRSA was the quarterly payment for MRSWA's property and vehicle insurance, and the second invoice of note was the Treasurer of Virginia for the annual permit fee for the tire facility. The financial statement was provided for informational purposes. Mr. Helms moved approval of the consent items. Mr. Boyer seconded the motion, which passed unanimously.

The Solid Waste and Recycling Tonnage Reports for December were reviewed. Mr. Cummins said solid waste tonnages totaled 5,880 tons, bringing the fiscal year total to 41,815. This is 3,139 more tons than last fiscal year. As for Meridian tonnages, Mr. Cummins said Meridian brought in 927 tons of debris in December, and there was an increase in municipal solid waste.

Recycling tonnages in December were 510 tons, bringing the fiscal year total to 3,115. This is a decrease of 315 tons when compared to last year. This is due to a decrease in single stream. Mr. Cummins noted that solid waste personnel said they have been seeing less glass in single stream over the past year. The rejection rate in December for single stream was .4%, bringing the fiscal year rejection rate to .24%. Mr. Cummins said the single stream commodity rate is trending up, and it is now at \$71.76, which is an increase from \$66.64 the previous month.

December revenues were discussed. Mr. Cummins stated revenues were 5.32% above projections. A transfer of \$10,491 was made for the monthly front loader payment. The recycling profit loss report showed expenses exceeded revenues by \$184. For the fiscal year, revenues have exceeded expenses by \$8,569. This brings the recycling position to \$61,097.

The next item on the agenda was the Closed Landfill. Mr. Cummins updated the Board on a small fire. The contractor that mows the vegetation on the closed landfill had his brush hog catch fire. The fire burned the grass around the brush hog (20-foot radius), but the cap was not damaged. The Town of Christiansburg fire department was called and put the fire out. The brush hog was destroyed. Mr. Cummins said he notified DEQ. DEQ appreciated the notice and said nothing else needed to be done.

Mr. Cummins presented the Budget Process sheet. The sheet listed meeting dates to discuss the FY 24-25 budget. Board members present said all dates currently work well for them.

Next, the Pretreatment Facility was discussed. Mr. Cummins informed the Board about pump issues at the pretreatment facility. He said the main pump and the backup pump failed at the same time. One pump is being rebuilt, and a new had to be ordered. Mr. Cummins said the rebuilt pump should be operational next week, but it will take three weeks for new the pump to arrive. In the meantime, he has been working with the Town of Christiansburg, and the discharge permit allows bypassing our pretreatment process if needed. There is excess money in the capital improvements portion of the current budget due to the solid waste front loader not costing as much as budgeted. Mr. Cummins said this excess money can be used to purchase the new pump. This transaction will not change the budget. Mr. Helms made a motion to approve the purchase of the new pump. Mr. Boyer seconded the motion, which passed unanimously.

The FY 22/23 Business Report was presented. Mr. Cummins said he emailed the Board the report on January 11, 2024, and asked if anyone had any questions. There were no questions, but Ms. Scott said she appreciated all the information in the report.

Mr. Levine gave the NRRA update. He said NRRA's proposed budget has been approved with only an increase in the tire charge.

There were no public comments.

During Board comments, Ms. Scott asked Mr. Cummins to express to the MRSWA team their appreciation for them and the work they did during the arctic cold weather recently.

There being no further business, the meeting was adjourned.

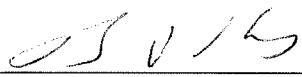
Accepted:



MRSWA Chair

3/14/2024

Date



MRSWA Secretary