

MINUTES OF MEETING
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY
March 14, 2024

Chair Steve Fijalkowski called the meeting to order at 1:30 p.m. in the conference room of the Authority's Recycling Center Building and declared the existence of a quorum. Present were Authority Board members Mr. Steve Fijalkowski, Ms. Sharon Scott, Mr. Barry Helms, Mr. John Boyer, and Mr. Robert Broyden. Also present were Mr. Alan Cummins, MRSWA Executive Director, Mr. Joe Levine, NRRA Executive Director, and Ms. Kim Stafford, MRSWA Administrative Coordinator.

The consent items were reviewed next. There were no changes to the agenda. The MRSWA Board minutes dated February 15, 2024, were reviewed. There were no changes. The minutes from the budget committee meeting on February 23, 2024, were reviewed and no changes were made. Mr. Cummins reported expenses for February were 4.23% below projections. No transfers were made. All three departments were below budget. Mr. Cummins noted an invoice for Roanoke Armature Co. for \$2,985 which was for a pump rebuild at the pretreatment facility. Mr. Helms mentioned one department code in the expense listing that needed to be corrected. The financial statement was provided for informational purposes. Mr. Helms moved approval of the consent items. Mr. Boyer seconded the motion, which passed unanimously.

The Solid Waste and Recycling Tonnage Reports for February were reviewed. Mr. Cummins said solid waste tonnages totaled 6,694.19 tons, bringing the fiscal year total to 54,886. This is an increase of 3,232 tons over the last fiscal year. Most of this increase is attributed to an increase in construction waste. As for Meridian tonnages, Mr. Cummins said Meridian brought in 640 tons of municipal solid waste which indicates they have started to bring in the appropriate tonnage since flow control was implemented.

Recycling tonnages in February were 517 tons, bringing the fiscal year total to 4,165. This is a decrease of 354 tons when compared to last year. This is attributed to a decrease in single stream. The rejection rate in February for single stream was .32%, bringing the fiscal year rejection rate to .22%. Mr. Cummins said single stream commodity pricing continues to trend up with the current price at \$86.11 per ton.

February revenues were discussed. Mr. Cummins stated revenues were 4.49% above projections. \$121,079.20 in transfers were made. One transfer of \$10,491.68 was for the monthly front loader payment and the other transfer of \$110,587.52 was the landfill trust transfer for 2023 closed landfill expenses. The recycling profit loss report showed revenues exceeded expenses by \$8,386. For the fiscal year, revenues have exceeded expenses by \$8,022. This brings the recycling position to \$78,207.

Next on the agenda was the Preliminary FY 24/25 Budget Discussion. Mr. Cummins gave an overview of the draft budget since it was discussed at the budget committee meeting. He covered income projections, expense projections, and provided a budget recap. Based on the information presented, Mr. Cummins is proposing several rate increases in solid waste disposal and a single stream increase in recycling. A \$2.00 per ton rate increase is proposed for clean brush and wood, dead animals, leaves, municipal solid waste (jurisdictional), sludge, and member clean-up events. A \$4.00

per ton rate increase is proposed for construction waste, industrial waste, and municipal solid waste (commercial). Single stream would increase \$2.00 per ton for clean and contaminated/rejected loads. The proposed budget reflects a 5% increase in health insurance, a 5% merit increase, but 0% COLA. The proposed budget is a balanced budget of \$5,912,777.

As part of the budget process, the Board reviewed a resolution setting forth a preliminary rate schedule, attached as Exhibit A to these minutes, and discussed setting a public hearing on the rates. Ms. Scott moved that the Board adopt the resolution setting the preliminary rates and setting the public hearing for April 18, 2024, at 1:30 pm. Mr. Boyer seconded the motion, which passed unanimously. The public hearing and the preliminary rate schedule will be advertised in the newspaper and on the Authority website.

Discussed next was the CY 2022 Recycling Rate Report. Mr. Cummins said DEQ officially approved the 2022 recycling rate report. The rate was 31.1%, which is over the 25% minimum requirement.

Mr. Levine said there was nothing new to report from NRRA.

There were no public comments.

During Board comments, Ms. Scott wished everyone a Happy Pie Day. Pies were provided to the Board and all Authority staff.

The next item on the agenda was a Closed Meeting. On motion of Ms. Scott, seconded by Mr. Helms, the Board unanimously approved going into Closed Meeting to discuss Personnel Matters (Executive Director's Evaluation)– (pursuant to Virginia Code §2.2-3711 A.1) – discussion of assignment, appointment, promotion, performance, demotion, discipline, salary, or resignation of specific public officers, appointees, or employees of any public office.

The Board then went into Closed Meeting. Mr. Fijalkowski, Mr. Helms, Ms. Scott, Mr. Boyer, and Mr. Broyden were present for the closed meeting. At the end of the Closed Meeting, Mr. Broyden moved that the Board return to Open Meeting and Mr. Helms seconded the motion. A roll call vote was taken to approve reconvening in Open Meeting. Mr. Fijalkowski, Aye; Mr. Helms, Aye; Mr. Boyer, Aye, Mr. Broyden, and Ms. Scott, Aye. All Board members present (Mr. Fijalkowski, Mr. Helms, Ms. Scott, Mr. Boyer, and Mr. Broyden) each individually approved the following certification resolution:

WHEREAS, the Board of the Montgomery Regional Solid Waste Authority convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of the Montgomery Regional Solid Waste Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Montgomery Regional Solid Waste Authority hereby certifies that, to the best of each member's knowledge, (1) only public

business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Before the roll call vote was taken on this certification resolution Mr. Fijalkowski asked if there was any member of the Board who believed there was a departure from the requirements of number (1) or number (2) above, and no member made any such statement. A roll call vote was taken as follows to certify the resolution. Mr. Fijalkowski, Aye; Mr. Helms, Aye; Mr. Boyer, Aye; Ms. Scott, Aye, and Mr. Broyden, Aye. The certification resolution passed.

Once back in open session, Mr. Broyden moved approval of a 2.5% merit increase and a 2.5% bonus for Mr. Cummins' evaluation. Mr. Boyer seconded the motion, which passed unanimously. Mr. Fijalkowski told Mr. Cummins he would meet with him after the Board meeting.

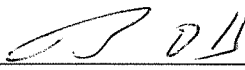
Board members unanimously agreed that the next regular monthly meeting of the Authority Board would occur on April 18, 2024, at 1:30 pm at the Authority's Recycling Center Building conference room. There being no further business, the meeting was adjourned.

Accepted:



MRSWA Chair

5/16/2024
Date



MRSWA Secretary

