

**MINUTES OF MEETING
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY
November 21, 2024**

Chair Steve Fijalkowski called the meeting to order at 1:30 p.m. in the conference room of the Authority's Recycling Center Building and declared the existence of a quorum. Present were Authority Board members Mr. Steve Fijalkowski, Ms. Sharon Scott, Mr. Barry Helms, Mr. John Boyer, and Mr. Dwyn Taylor. Also present were Mr. Alan Cummins, MRSWA Executive Director, Mr. Brandon Atkins, NRRA representative, and Ms. Kim Stafford, MRSWA Administrative Coordinator.

Consent items were reviewed. There were no changes made to the agenda or to the October 17, 2024, Board minutes. Mr. Cummins reported expenses were 3% below projections and no transfer was made into the reserve funds. Mr. Cummins reviewed three invoices. He said the Milliman invoice was for the GASB 75 report for the audit, the Webbs Oil invoice was for fuel, and he confirmed the Monitronics invoice is for the camera monitoring system. Ms. Scott asked about Express Personnel invoices and Mr. Cummins said temporary workers are used on Wednesdays to help with tire days if a MRSWA employee is out that day. The October financials were presented for informational purposes. Mr. Cummins did note, in the Financial Statement, that the building repair and maintenance line item is shown as a negative because MRSWA had already been paid for damages that were sustained at one of the exit doors at the transfer station. The repairs will soon be completed. Mr. Taylor moved approval of the consent items. Mr. Boyer seconded the motion, which passed unanimously.

The Solid Waste and Recycling Tonnage Reports were reviewed. Mr. Cummins said solid waste tonnages in October totaled 8,340 tons bringing the fiscal year total to 30,259. This is 1,082 tons more than last year. This total included fall clean-up events, which brought in 584 tons. Mr. Cummins added that Meridian brought in 518 tons of construction debris and 848 tons of municipal solid waste.

Recycling tonnages in October were 564 tons bringing the fiscal year total to 2,156. This is 53 tons higher than last year. The rejection rate for October was 0% so the fiscal year rejection rate is .07%. Mr. Cummins said single stream commodity pricing continued to decrease to \$81.91 per ton. He added there was a decrease in fiber pricing. Mr. Boyer asked why the annual recycling rate had decreased over the past 5 years. Mr. Cummins said the figure can be misleading. When solid waste tonnages increase and recycling tonnages stay the same, the recycling rate decreases based on DEQ's calculations. The state recycling mandate is 25% and the Authority is currently above the mandate at 32.6%.

Revenues for October were discussed. Mr. Cummins stated revenues were 3.61% above projections. A \$15,291 transfer was made for the monthly front loader payment and two new computers. The recycling profit loss report showed revenues exceeded expenses by \$12,070. Fiscal year to date revenues is ahead of expenses by \$21,544. The recycling position is \$62,168.

The MRSWA Board Representative and Alternate to the NRRA Board was discussed. Ms. Stafford said Mr. Helms and Mr. Boyer, Mr. Helms' alternate, have terms that expire December 31, 2024. They were asked if they wanted to continue serving on the NRRA Board. Mr. Taylor moved that Mr. Helms be reappointed to the NRRA Board and Mr. Boyer be reappointed as the alternate. Ms. Scott seconded the motion, which passed unanimously.

Next, Mr. Cummins spoke about the Virginia Environmental Excellence Program. He told the Board that MRSWA had been approved for VEEP renewal. The Authority originally joined in 2008, and renewals must be completed periodically. Mr. Cummins thanked Ms. Stafford and CHA for helping with the renewal process.

The 2025 MRSWA Board Meeting Schedule was reviewed. All meeting dates are the third Thursday of the month except for June, which will be the second Thursday due to Juneteenth. Board members accepted the meeting schedule.

Mr. Atkins gave the NRRA report. He said the Fiscal Year 23/24 audit was accepted by the NRRA at the last meeting. He added that December 4 is the date for a NRRA budget meeting and January 15 is the next NRRA Board meeting.

There were no public comments.

Under Board comments, Ms. Scott thanks Ms. Stafford for organizing the annual dinner.

The next item on the agenda was a Closed Meeting. On motion of Ms. Scott, seconded by Mr. Helms, the Board unanimously approved going into Closed Meeting to discuss (pursuant to Virginia Code §2.2-3711.A.29)- award of public contracts involving the expenditure of public funds and discussion of the terms or scope of such contracts, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body related to transportation of Montgomery Regional Solid Waste Authority solid waste and recyclable materials. The roll call vote to go into Closed Meeting was as follows: Mr. Fijalkowski, Aye, Mr. Helms, Aye, Ms. Scott, Aye, Mr. Boyer, Aye, and Mr. Taylor, Aye.

The Board then went into Closed Meeting. Mr. Fijalkowski, Mr. Helms, Ms. Scott, Mr. Boyer, Mr. Taylor, and Mr. Cummins were present for the closed meeting. At the end of the Closed Meeting, Ms. Scott moved the Board return to Open Meeting and Mr. Taylor seconded the motion. A roll call vote was taken to approve reconvening in Open Meeting. This vote was as follows: Mr. Fijalkowski, Aye, Mr. Helms, Aye, Ms. Scott, Aye, Mr. Boyer, Aye and Mr. Taylor, Aye. All Board members each individually approved the following certification resolution:

WHEREAS, the Board of Directors of Montgomery Regional Solid Waste Authority (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Before a vote was taken on this Resolution, Mr. Fijalkowski asked if there were any members who believed there was a departure from the requirements of number (i) or number (ii) above. If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. Hearing none, a roll call vote was taken to certify the resolution as follows; Mr. Fijalkowski, Aye, Mr. Helms, Aye, Ms. Scott, Aye, Mr. Boyer, Aye, and Mr. Taylor, Aye. The certification resolution passed.

Back in open session, Board members unanimously agreed that the next regular monthly meeting of the Authority Board would occur on December 19, 2024, at 1:30 pm at the Authority's Recycling Center Building conference room. There being no further business, the meeting adjourned.

Accepted:

MRSWA Chair

Date

MRSWA Secretary

